



**State Rehabilitation Council of Delaware  
for the Division of Vocational Rehabilitation**  
*Supporting Employment for Delawareans with Disabilities*

---

**MEETING MINUTES**

**Delaware DVR State Rehabilitation Council**

**Meeting called to order @ 12:26pm**

**Date:** June 9, 2014

**Time:** 12:00noon – 2:00pm (lunch provided)

**In Attendance:**

**New Castle County:** Stan Mifflin, HarrietAnn Litwin, Monica Edgar, Alice Coleman, Norwood Coleman, Ed Tos, Pat Tomlinson (GWU TACE program) , Tom Jennings (GWU TACE program) Cindi Era (administrative assistant)

**Kent County:** Dale Matusевич, Paul Bean, Lisa Furber (SRC Chair)

**Welcome from the Chairperson**

- Chair introduced the trainers, Pat Tomlinson and Tom Jennings, both from Technical Assistance and Continuing Education center at the George Washington University.
- Chair attended a Region 3 SRC Learning Community meeting in Alexandria VA. The goal of the meeting was to discuss best practices for conducting meetings and generally doing business for the counsel. The subject of the State Plan, particularly the 4.2(c) attachment, containing input from the SRC and the agency response, was discussed.
- Support is needed for legislation on Senate Bill 185 amendment 118, Employment Protection act for persons with disabilities within businesses with four or more employees.
- The Chair will inform Kyle Hodges that the council members in attendance agreed to support the amendment to Title 19 to include persons with disabilities.
- The chair will send an email to the council. If no objections are raised, the chair will assume that the council supports the issue.

**DVR Director's Report**

In Andrea Guest's absence, Ed Tos presented the director's report.

- Currently an RFP for Project SEARCH vendor in Kent County
  - Current site is ad Christiana hospital in New Castle County
  - RFP for a vendor to partner with at Bayhealth in Kent County
- Start on Success Program—similar to SEARCH, using the vendor, Humanim.
  - Currently at the New Castle YMCA with Christiana School District
  - Fall will start at VA Hospital with Brandywine School District
- AWARE transition still in progress with the anticipated go-live at the end of October.
- All counselors have been trained in Motivational Interviewing to improve quality of services
- State Plan-developing a draft due at the end of the month. HarrietAnn will share with council several of the attachments in order to obtain any recommendations changes or additions.
- Fiscal budget in good shape. We are serving more clients
- Order of Selection waiting list is down to less than a dozen; we will begin to release individuals from the waiting list next month.
- The chair requested DVR assemble a State Rehabilitation Council reference book.
  - The members in Wilmington received a flash drive with the needed resources

The attendees in the Dover office and those who were not in attendance will receive their reference flash drive through postal mail



State Rehabilitation  
Council of Delaware

**State Rehabilitation Council of Delaware  
for the Division of Vocational Rehabilitation**  
*Supporting Employment for Delawareans with Disabilities*

---

**State Plan**

- The plan is on schedule to be submitted by July 1. Members will be sent portions of the plan for approval/suggestions/comments/feedback.

**TACE/GWU Training**

- Presented by: Pat Tomlinson & Tom Jennings

**Adjourn Meeting      3:05pm**

**Not in Attendance:**

Alvin Emory Jr  
Bobbie Dehaven  
Clement Coulston  
Kristin Cosden  
Andrea Guest  
Larry Henderson  
Vickie Tully  
Vilbert Sahadatalli

**NEXT MEETING:**

August 11, 2014  
12:00 – 3:30pm

**New Castle County:**

DOL Fox Valley  
4425 North Market Street  
3<sup>rd</sup> Floor-Blue Room  
Wilmington DE

**Kent County**

DOL Carroll's Plaza Site,  
Roosevelt Avenue, Dover DE  
DVR Conference Room